Practicum/Career Prerequisite Check Form

Sulphur Springs High School

Career & Technical Education

Through **Practicum/Career Prep** courses, students in grades 11-12 apply knowledge and skills acquired throughout their programs of study by participating in learning experiences that combine classroom instruction with industry work experiences. Practicum work experiences may be structured through laboratory-based, paid, or unpaid work experiences for students. Career Prep work experiences must be paid positions where students work a minimum of 10 hours per week to earn two (2) credits or 15 hours per week to earn three (3) credits. Practicum courses will be a two-hour block, meeting Monday through Friday for the entire school year. To be eligible for enrollment in Practicum or Career Prep the following prerequisites must be met:

1. Must have completed or be currently enrolled in a minimum of two (2) full credits in CTE courses in the same career cluster/endorsement area.
2. Must have a minimum grade of 85 in each of the two CTE courses required as prerequisites listed in #1 above. For Practicum in Health Science, students must have a overall GPA (unweighted) of 3.0.
3. Must have NO Alternative School (AEP/ALA) discipline assignments. Students having any other discipline assignments (detentions, corporal punishments, or SAC) must submit additional documentation that outlines the reason for the discipline assignments. These discipline assignments could result in the students being placed in a probationary term.
4. Must have no more than four (4) unexcused absences during the enrolling school year.
5. Students should have transportation to and from the training sites. If a student does not have their own transportation, transportation will be provided for Practicum students.
6. **Turn in completed Prerequisite Check Form by Friday, May 1st, 2020.**

To enroll in Practicum/Career Prep, please follow these procedures:

* Prerequisite Check Form will be emailed or shared beginning **Monday,** **April 13** from the Practicum/Career Prep instructors.
* Complete the Prerequisite Check Form in its entirety.
* Turn in Prerequisite Check Form to the Practicum/Career Prep instructor for the course using the instructions that they provide for submission.
* **Make sure that your instructor responds to you that they have received your Practicum/Career Prep Prerequisite Check Form.**
* **Deadline for turning in Prerequisite Check Form is Wednesday May 1st. Please turn in early and contact the instructor to ensure it was received.**

**Upon receipt of the completed Prerequisite Check Form, a committee will review and verify all prerequisite qualifications to determine eligibility for the Practicum/Career Prep program. You will be notified by the Practicum/Career Prep instructor of the status of your enrollment.**

Sulphur Springs ISD offers Career and Technical Education (CTE) programs in the following career clusters: Agriculture, Food & Natural Resources, Arts, A/V Technology & Communication, Business Management & Administration, Education & Training, Finance, Health Science, Hospitality & Tourism, Human Services, Information Technology, Law, Public Safety, Corrections & Security, Marketing, Transportation Distribution & Logistics. Admission to these programs is based on class space and availability, interest and aptitude, age appropriateness, and teacher recommendations. It is the policy of Sulphur Springs ISD not to discriminate on the basis of race, color, national origin, sex, handicap, or age in its employment practices, CTE programs, services, or activities as required by Title VI of the Civil Rights Act of 1964, as amended; Title IX of the Education Amendments of 1972; and Section 504 of the Rehabilitation Act of 1973, as amended.

Sulphur Springs ISD will take steps to assure the lack of English language skills will not be a barrier to admission and participation in all educational and vocational programs. For information about your rights or grievance procedures, contact the Title IX Coordinator, Josh Williams, at 631 Connally Street, Sulphur Springs, TX 75482, (903) 885-2153, ext. 312, and/or the Section 504 Coordinator, Susan Johnston, at 219 Ponder Street, Sulphur Springs, TX 75482, 903-885-6230.

1200 Connally St. Sulphur Springs, TX 75482 (903) 885-2158 Fax: (903) 439-6116

***Sulphur Springs High School***

***Practicum/Career Prep Prerequisite Check Form***

*Practicum/Career Prep Course*: Click or tap here to enter text. *Instructor*: Click or tap here to enter text.

 ***If Practicum in Health Science***, please check one of the following:

 [ ] Practicum I (First year Jr or Sr)

 [ ] Practicum CMA (Certified Medical Assistant – Seniors)

 [ ] Practicum EMT (Emergency Medical Technician – Seniors)

 [ ] Practicum CNA (Certified Nurse Assistant through PJC – Juniors or Seniors)

First Name: Click or tap here to enter text. Last Name: Click or tap here to enter text.

Current Grade level (check): 10th [ ]  11th [ ]  Student ID# Click or tap here to enter text. Age: Click or tap here to enter text.

Address: Click or tap here to enter text. Cell Phone #: Click or tap here to enter text.

City: Click or tap here to enter text. Zip Code: Click or tap here to enter text.

Student Email Address: Click or tap here to enter text.

Parent name: Click or tap here to enter text. Parent Cell #:Click or tap here to enter text.

Parent Email Address: Click or tap here to enter text.

\*\***Please check your transcript in Skyward to complete the following: \*\***

**Courses taken/currently enrolled in the Career Cluster/Endorsement area:**

1. **Course:** Click or tap here to enter text.Instructor:Click or tap here to enter text.

If completed - final course grade:Click or tap here to enter text.

If not completed, fall semester grade: Click or tap here to enter text.

Current Six Weeks grade: Click or tap here to enter text.

1. **Course:** Click or tap here to enter text.Instructor:Click or tap here to enter text.

If completed - final course grade:Click or tap here to enter text.

If not completed, fall semester grade: Click or tap here to enter text.

Current Six Weeks grade: Click or tap here to enter text.

1. FOR PRACTICUM IN HEALTH SCIENCE STUDENTS ONLY:
	1. GPA (unweighted) Click or tap here to enter text.
2. FOR CAREER PREP STUDENTS ONLY:
	1. Are you currently employed? [ ]  Yes [ ] No
	2. If so, who is your employer? Click or tap here to enter text.

**Discipline/Absences Record:**

Have you had any discipline assignments to AEP? Yes [ ]  No [ ]

Have you had any OTHER discipline assignments (detentions, corporal punishment, or SAC)? Yes [ ]  No [ ]

\*\**If yes, please attach a description and explanation of the discipline assignments you have been assigned.*

Number of unexcused absences this year:

Fall Click or tap here to enter text. Spring Click or tap here to enter text.

**Transportation:**

Will you have your own vehicle for transportation in the enrollment school year? (Circle) Yes [ ]  No [ ]

**Why are you interested in applying for Practicum/Career Prep? (Your answer will not determine eligibility.)**

Click or tap here to enter text.

I understand that this course requires a high degree of ethical and mature behavior that must be upheld in order to remain in the program. I will respect the confidentiality of the people with whom I will work, and I understand that breaches in confidentiality in certain areas could have legal ramifications. I realize that I am responsible for my own transportation to and from training sites assigned. I understand that I am a representative of SSHS and SSISD through being placed in training sites within the community, and I will honor the guidelines and policies for the course to maintain the reputation of the program.

\*\*Parent/Guardian Signature: Click or tap here to enter text.Date: Click or tap here to enter text.

***\*\*By having a parent name typed in the Parent/Guardian Signature area, you are certifying that the parent/guardian has read through the form and agrees with the student participating in the Practicum/Career Prep Program.***

**Health Science Practicum students must also meet criteria mandated by CHRISTUS Mother Frances Hospital in Sulphur Springs which are as follows:**

•Must have a clear criminal background (performed by CHRISTUS at their cost)

•A TB (tuberculosis) skin test with a negative result. (at student cost)

•Proof of MMR, Varicella zoster (Chickenpox), Tdap (Pertussis-Whooping Cough, MUST be listed as Tdap, not DT or Dtap on the immunization record) and influenza (for anyone shadowing October 1 – March of the following year) immunizations. (student cost)

•A record of a drug screening with negative result (student cost)

•Must provide two teacher recommendation forms – Completed by two teachers: One science and one other core course. (attached)