

Travis Primary Parental Involvement Policy

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PART I. GENERAL EXPECTATIONS

Travis Primary agrees to implement the following statutory requirements:

- Consistent with section 1118, the school will work to ensure that the required school level parental involvement policies meet the requirements of section 1118 of the ESEA, and each include, as a component, a school-parent compact consistent with section 1118(d) of the ESEA.
- Schools will notify parents of the policy in an understandable and uniform format and, to the extent practicable, in a language the parents can understand. The policy will be made available to the local community and updated periodically to meet the changing needs of parents and the school.
- In carrying out the Title I, Part A, parental involvement requirements, to the extent practicable, the school will provide full opportunities for the participation of parents with limited English proficiency, parents with disabilities, and parents of migratory children, including providing information and school reports required under section 1111 of the ESEA in an understandable and uniform format and including alternative formats upon request and, to the extent practicable, in language parents understand.
- If the school-wide program plan for Title I, Part A, developed under section 1114(b) of the ESEA, is not satisfactory to the parents of participating children, the school will submit any parent comments with the plan when the school submits the plan to the local educational agency (school district).
- The school will involve the parents of children served in Title I, Part A schools in decisions about how the 1 percent of Title I, Part A funds reserved for parental involvement is spent, and will ensure that not less than 95 percent of the 1 percent reserved goes directly to the schools.
- The school will build its own and the parent's capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school, parents, and the community to improve student academic achievement.
- The school will provide other reasonable support for parental involvement activities under section 1118 of the ESEA as the parents may request.
- The school will be governed by the following statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with this definition:

- *Parental involvement means the participation of parents in regular, two-way, and meaningful communication involving student academic learning and other school activities, including ensuring—*
 - (A) *that parents play an integral role in assisting their child’s learning;*
 - (B) *that parents are encouraged to be actively involved in their child’s education at school;*
 - (C) *that parents are full partners in their child’s education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child;*
 - (D) *the carrying out of other activities, such as those described in section 1118 of the ESEA.*

PART II. DESCRIPTION OF HOW SCHOOLS WILL IMPLEMENT REQUIRED SCHOOL PARENTAL INVOLVEMENT POLICY COMPONENTS

1. Travis Primary will take the following actions to involve parents in the joint development of its school parental involvement plan under section 1118 of the ESEA:
 - Seek input from parents during meetings
 - Seek input by distributing the policy and giving contact information as to where suggestions and input can be submitted

2. Travis Primary will take the following actions to involve parents in the process of school review and improvement under section 1116 of the ESEA:
 - Seek input from parents during meetings
 - Seek input by distributing the policy and giving contact information as to where suggestions and input can be submitted

3. Travis Primary will hold an annual meeting to inform parents of the school’s participation in Title I, Part A programs, and to explain the Title I, Part A requirements and the right of parents to be involved in Title I, Part A programs. The school will convene the meeting at a time convenient for parents and will offer a flexible number of additional parental involvement meetings, such as in the morning or evening, so that as many parents as possible are able to attend. The school will invite all parents of children participating in Title I, Part A programs to this meeting, and will encourage them to attend, by:
 - Putting it on the marquee
 - Sending home a written invitation
 - Advertising the meeting via Skyward / Blackboard Connect

4. Travis Primary will, at the request of parents, provide opportunities for regular meetings for parents to formulate suggestions and to participate, as appropriate, in decisions about the education of their children. The school will respond to any such suggestions as soon as practicably possible by:
 - Returning phone calls and emails by parents to schedule a time for a meeting and then following up with said meeting between teacher and parent (and/or administrator)

5. Travis Primary will take the following actions to provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in section 200.56 of the Title I Final Regulations (67 Fed. Reg. 71710, December 2, 2002) by:
 - Mailing letters home to parents when this has occurred

6. Travis Primary will provide assistance to parents of children served by the school, as appropriate, in understanding topics by undertaking the actions described in this paragraph --
 - the state’s academic content standards,
 - the state’s student academic achievement standards,
 - the state and local academic assessments including alternate assessments,
 - the requirements of Part A,
 - how to monitor their child’s progress, and
 - how to work with educators.

Part III. DISCRETIONARY CAMPUSWIDE PARENTAL INVOLVEMENT POLICY COMPONENTS

Travis Primary, in conjunction with staff and parents, encourage parental involvement through the following activities:

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| Meet the Teacher Night | Field Day |
| PTO Meetings & Programs | Fall Carnival |
| Veteran’s Day Programs | Open House |
| Parent / Teacher Conferences | Math & Literacy Nights |
| Social Media | Site-Based Committee |
| Blackboard Connect | Availability of Teachers and |
| Marquee | Administrators for Conferences |
| Mail outs | |

Any other suggestions for increasing parental involvement can be submitted to Michelle Wallace at mwallace@ssisd.net. You may also reach the campus at 903-885-5246.

Part IV. ADOPTION

This Travis Primary Parental Involvement Policy has been developed jointly with, and agreed on with, parents of children participating in Title I, Part A programs, as evidenced by attendance sign-in sheets. This policy was adopted by Travis Primary in August of 2017 and will be in effect for the period of one year. The school district will distribute this policy to all parents of participating Title I, Part A children by posting it on the school website and making hard copies available upon request.

Michelle Wallace, Campus Principal

August 28, 2018